

**SCOUTS CANADA SHINING WATERS COUNCIL
BOB EDWARDS QUALITY AWARD PROGRAM
2011 – 2012**



Bob Edwards Quality Award Program

The Bob Edwards Quality Award Program is dedicated to the memory of a great Scouter and friend.

Bob was a former youth and adult member and the first Regional Field Executive for Shining Waters Council.

Bob's passion in Scouting was to ensure quality programs for the young people in our movement. Therefore it only seems fitting that the Quality Award Program be named in his memory.

The Bob Edwards Quality Award Program for the 2011-2012 year is intended to compliment other award programs such as the National Quality Award Program and applies to the Scouting year commencing Sept 2011 and runs until April 30th 2012. This program is a tool to assist Scouters in enhancing the program they deliver to the youth of our communities. It can help identify and focus on a number of elements that for one reason or another may be missing from your program. The program offers recognition for those groups/sections currently meeting the criteria, while outlining areas that all groups could most likely improve upon.

To qualify for the 2011-2012 Bob Edwards Quality Award Program, the **completed COMMITMENT FORM**, (attached) **must be received post marked no later than December 16th 2011**

Your Group will track your performance against the criteria and sign the attached **COMPLETION FORM**, returning it with the **CRITERIA PAGES** along with all other required paperwork, post marked no later than **March 31st 2012. NO EXCETPTIONS**

To
Bob Edwards Quality Award Program
c/o Scouts Canada
265 Yorkland BLVD...2nd Floor
Toronto, ON M2J 5C7
Philip Tsang

Electronic copy can e-mail to Philip@mybaloo.com

SCOUTS CANADA SHINING WATERS COUNCIL
BOB EDWARDS QUALITY AWARD
Group 2011-2012

GROUP COMMITTEE COMMITMENT FORM

During the 2011-2012 Scouting year

the _____ (group)
(Please Print)

will achieve the Shining Waters Council Quality Award

To be eligible for the 2011-2012 Shining Waters Council Bob Edwards Quality Award,
this commitment form **MUST be received**
by Philip Tsang
post dated no later than December 16th, 2011

Signature of Group Commissioner

Date

Return to
Bob Edwards Quality Award Program
c/o Scouts Canada
265 Yorkland BLVD...2ndFloor
Toronto, ON M2J 5C7
Attn: Philip Tsang

**SCOUTS CANADA SHINING WATERS COUNCIL
BOB EDWARDS QUALITY AWARD
Group Committee 2011-2012**

COMPLETION CERTIFICATE

The _____ Group Committee
(PLEASE PRINT)

hereby certifies that we have met a minimum of **11 of the 14** requirements
to achieve the Shining Waters Council Bob Edwards Quality Award.

**Part of a quality process is to adhere to clear goals and timetables, therefore
the COMPLETION CERTIFICATE...CRITERIA PAGES...ALL REQUIRED PAPERWORK
MUST be received by**

**Bob Edwards Quality Award Program
c/o Scouts Canada
265 Yorkland BLVD...2nd Floor
Toronto, ON M2J 5C7**

ATTN: Philip Tsang

Electronic copy can e-mail to Philip@mybaloo.com

Post dated no later than March 31st 2012

Section Leader (Please Print)

(Group Commissioner Signature)

**SCOUTS CANADA SHINING WATERS COUNCIL
BOB EDWARDS QUALITY AWARD
Group – 2011-2012**

Group Committee Criteria

To be eligible for the Shining Waters Council Quality Award, Group Committees must complete **11 of 14 requirements and one of which must be #1 Planning.**

1. _____ **Planning:** The Group must have a one-year plan. The plan will specifically include a budget (**which incorporates the budgets for each section within the group**), group activities and a membership management process. (**Attach a copy of the plan**).

2. _____ **Training:** All members of the Group Committee must have attended a Group Management Course or a training session/workshop for their particular role within the Group Committee.

Group Commissioner: _____ Date: _____
Secretary Attended: _____ Date: _____
Treasurer Attended: _____ Date: _____

3. _____ **Meetings:** Conduct regular Group Committee meetings with an agenda and reporting process. Minutes of the meetings will be circulated to each of the sections within the group as well as forwarding a copy to the Partner. Each meeting should have a representative from each section and chairs of active sub committees.

Dates of Meetings: _____
Dates of Meetings: _____
Dates of Meetings: _____

4. _____ **Area Scouter's Club:** A member of the Group Committee Executive **must attend 60%** of the Area Scouter's Club Meetings throughout the year. Members of the Executive may share this duty.

Scouter: _____ Date: _____
Scouter: _____ Date: _____
Scouter: _____ Date: _____

5. _____ **Membership:** The Group Committee will retain 75% and show a net increase in overall membership of the previous year's registered membership.

Registered Group Committee Members as of April 30, 2011 _____

Registered Group Committee Members as of April 30, 2012 _____

6. _____ **Family Involvement:** The Group Committee should involve the families of the Group in at least two activities, planned by the Group, during the year, such as Parent/Youth Dinner, Family Camp, Year End BBQ,
Activity: _____ Date: _____
Activity: _____ Date: _____
Activity: _____ Date: _____

7. _____ **Service to Partner:** The Group must do at least one "Good Turn" for their Partner and ensure that adequate liaisoning occurs between the Partner and Group.

Good Turn _____ Date: _____

8. _____ **Sectional:** The Group must receive and review all reports and plans submitted to them in support of the various sections' program plans. The Group will also ensure that the section submit an annual report and budget. The Group will assist the sections in their commitment to the Section Quality Award.

9. _____ **Inter-Group Relations:** The Chair must communicate with other Group Committee Chairs in their immediate area to keep communications open and allow for the sharing of ideas.

Group Contacted: _____ Date: _____

10. _____ **Financial Control:** All funds of the group and each section must be deposited in an account with a financial institution by the Canadian Deposit Insurance Corporation. **All accounts must be in the name of Scouts Canada (Group of Section name) with the**

required minimum of two signatures. The Group will submit an audited financial statement to the Area Commissioner prior to re-chartering for the next year.

Name of Signing Officer: _____

Name of Signing Officer: _____

11. _____ **Quality Section Achievement Award:** Each Section within the Group must have achieved the Quality Award.

Colony: _____ Pack: _____

Troop: _____ Company: _____

Crew: _____

12. _____ **fundraising:** The Group should conduct fund raising events throughout the season as required and involve their Partners and sections. The Group must participate in at least one Nationally recognized fund raising event, i.e. Apple Day, Popcorn or Scoutrees.

Activity: _____ Date: _____

13. _____ **Spiritual:** The Group Committee is responsible to ensure that all sections are incorporating the Spiritual Elements into their programs throughout the year and to encourage this development. The Group Committee should also attend and/or participate in:

_____ The Religion and Life Award

_____ Scouts Own/Scouters Five and/or a Church Parade

14. _____ **Registration:** The Group Committee must have the Group registered for the current season by October 31, 2011 with **all** the paper work submitted to the Central Ontario Admin Center by this date.

Date Received at COAC: _____