

**SCOUTS CANADA SHINING WATERS COUNCIL  
BOB EDWARDS QUALITY AWARD PROGRAM  
2011 – 2012**



**Bob Edwards Quality Award Program**

The Bob Edwards Quality Award Program is dedicated to the memory of a great Scouter and friend.

Bob was a former youth and adult member and the first Regional Field Executive for Shining Waters Council.

Bob's passion in Scouting was to ensure quality programs for the young people in our movement. Therefore it only seems fitting that the Quality Award Program be named in his memory.

The Bob Edwards Quality Award Program for the 2011-2012 year is intended to compliment other award programs such as the National Quality Award Program and applies to the Scouting year commencing Sept 2011 and runs until April 30<sup>th</sup> 2012. This program is a tool to assist Scouters in enhancing the program they deliver to the youth of our communities. It can help identify and focus on a number of elements that for one reason or another may be missing from your program. The program offers recognition for those groups/sections currently meeting the criteria, while outlining areas that all groups could most likely improve upon.

To qualify for the 2011-2012 Bob Edwards Quality Award Program, the **completed COMMITMENT FORM**, (attached) **must be received post marked no later than December 16<sup>th</sup> 2011**

Your Group will track your performance against the criteria and sign the attached **COMPLETION FORM**, returning it with the **CRITERIA PAGES along with all other required paperwork, post marked no later than March 31<sup>st</sup> 2012. NO EXCETPTIONS**

To

**Bob Edwards Quality Award Program  
c/o Scouts Canada  
265 Yorkland BLVD...2<sup>nd</sup> Floor  
Toronto, ON M2J 5C7  
Philip Tsang**

**Electronic copy can e-mail to [Philip@mybaloo.com](mailto:Philip@mybaloo.com)**

SCOUTS CANADA SHINING WATERS COUNCIL  
BOB EDWARDS QUALITY AWARD PROGRAM  
CREW 2011-2012

COMPLETION CERTIFICATE

The \_\_\_\_\_ Crew of \_\_\_\_\_ Group  
(PLEASE PRINT) (PLEASE PRINT)

Hereby certifies that we have met ALL the requirements to achieve the  
Bob Edwards Quality Award

Part of a quality process is to adhere to clear goals and timetables, therefore  
the COMPLETION CERTIFICATE...CRITERIA PAGES...ALL REQUIRED PAPERWORK  
MUST be received by

Bob Edwards Quality Award Program  
c/o Scouts Canada  
265 Yorkland BLVD...2<sup>nd</sup> Floor  
Toronto, ON M2J 5C7

ATTN: Philip Tsang

Electronic copy can e-mail to Philip@mybaloo.com

Post dated no later than March 31<sup>st</sup> 2012

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Section Leader (Please Print)

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(Group Commissioner Signature)

**SCOUTS CANADA SHINING WATERS COUNCIL  
BOB EDWARDS QUALITY AWARD PROGRAM  
CREW 2011-2012**

**SECTION COMMITMENT FORM**

During the 2011-2012 Scouting year,

the \_\_\_\_\_ Crew/Group

**PLEASE PRINT**

will complete the Bob Edwards Award Program

to be eligible for the Bob Edwards Quality Award...this commitment form  
**MUST be received by**

**Philip Tsang**

**Post dated no later than December 16<sup>th</sup> 2011**

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**SECTION SCOUTER (PLEASE PRINT)**

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**SIGNATURE OF SECTION SCOUTER**

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**DATE**

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**SIGNATURE OF GROUP COMMISSIONER**

**Return to:  
Bob Edwards Quality Award Program  
c/o Scouts Canada  
265 Yorkland BLVD...2<sup>nd</sup> Floor**

Toronto, ON M2J 5C7  
Philip Tsang

**SCOUTS CANADA SHINING WATERS COUNCIL  
BOB EDWARDS QUALITY AWARD PROGRAM  
CREW 2011-2012**

Scouts Canada is committed to quality programs therefore, to be eligible to achieve the Bob Edwards Quality Award, Crews must complete **ALL** the compulsory requirements in (\*) and the remaining requirements that stated in each of the 12 Areas...

**1...PROGRAM PLANNING... PLEASE ATTACH COPIES OF YOUR LONG...MEDIUM...SHORT RANGE PLANS AS WELL AS A COPY OF A WEEKLY PROGRAM**

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\* \_\_\_ The Leadership Team must have a short-range plan (one month)

\_\_\_ The Crew will hold one week-end outing every two months. **GIVE DATES AND ACTIVITIES**

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\* \_\_\_ The Leadership Team must have a medium-range plan (three months)

\* \_\_\_ The Leadership Team will have a long-range plan (one year)...this plan will reflect the program goals as outlined in BP&P

\_\_\_ The Crew will spend a total for six nights at camp during the year. **GIVE DATES AND CAMP**

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\* \_\_\_ Programs that are typically conducted as described in the Rover Handbook And WOSM "Empowering Young Adults – Rover Scout Programme", incorporate appropriate safety precautions

**3...YOUTH INPUT**

\* \_\_\_ Rovers actively plan and operate the Crew program.

\* \_\_\_ Programs that emphasize healthy active living

\* \_\_\_ The interests...skills and abilities of all youth members are polled and considered.

\* \_\_\_ Programs that emphasize service and community involvement.

\* \_\_\_ The youth seek the Advisor's input when appropriate.

**2...OUTDOORS...*Opportunities have been provided for Rovers to participate in outdoor activities as often as possible throughout the year...all activities follow Policies and Accepted Practices as outlined by Camping/Outdoor Activities...Section 10000 BP&P***

\* \_\_\_ Youth are actively engaged in the creation of their Crews Code of Conduct. **ATTACH A COPY OF YOUR SECTION CODE OF CONDUCT**

**(Please complete at least 2 requirements out of 3)**

**4...COMMUNITY SERVICE...*Opportunities are provided for Rovers to participate in community service projects/events.***

\_\_\_ The Crew will hold one regular meeting per month outdoors. **GIVE DATES AND ACTIVITIES**

\* \_\_\_ The Crew will participate in a minimum of three community service projects / events each year. **GIVE DETAILS**

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**5...ENVIRONMENTAL AWARENESS** *Opportunities are provided for Rovers to participate in activities which increase their understanding and awareness of their role in preserving the environment...all activities are conducted in a manner that reflects appropriate environmental awareness and "leave no trace" principles.*

\* \_\_\_ The Rovers will do at least one project/activity annually. **PROVIDE A SHORT WRITE UP ON PROJECT/ACTIVITY**

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**6...SPIRITUAL EMPHASIS**...*Spiritual emphasis is regularly incorporated throughout the program...examples may include but are not limited to...*

**(Please complete at least 3 requirements out of 4)**

- \_\_\_ Opening and closing Ceremonies
- \_\_\_ Use of Promise...Law...Motto...
- \_\_\_ Scouts Own...Scouters' Five...
- \_\_\_ Religion in Life Award or Spirituality Award Program

**7...BADGE/AWARD PROGRAM**

**(Recommended but optional)**

\_\_\_ The program provides individual Rovers with regular opportunities to engage in and complete requirements of the Scouts of the World, Rover Ramble, Gifts for Peace, Quests and the Duke of Edinburgh Award.

**8...FAMILY / PARENT INVOLVEMENT**, *Opportunities are provided for family/parent involvement with adherence to National Screening Guidelines for Parental involvement.*

**(Recommended but Optional)**

\_\_\_ The Crew will involve their families in a minimum of one event annually.

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\_\_\_ Regular communication occurs to inform parents of program plans through contacts such as meetings, phone calls, emails, calendars, newsletters etc...**ATTACH A COPY OF YOUR NEWSLETTER**

**9...MEMBERSHIP/RETENTION/GROWTH**

**(Please complete at least 2 requirements out of 3)**

\* \_\_\_ No youth who is willing to subscribe to the Promise...Law...Motto is denied membership...Scouts Canada does not want any waiting lists or youth turned away due to financial constraints.

\_\_\_ The Rover Mate or designate personally invites Rovers back at the beginning of each year. **PROVIDE EXAMPLES OF HOW YOUR GROUP DOES THIS**

\_\_\_ Those not returning at any time of the year are contacted by the Rover Mate or designate to determine the reason why.

\_\_\_ One activity per year focuses on increasing membership. **GIVE EXAMPLE**

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**10...LINKING**...*Unless distance/isolation prohibits...opportunities are provided for Rovers to interact with Venturers and other sections...*

**(Please complete at least 2 requirements out of 3)**

\_\_\_ one regular meeting and one other activity with a Venturer Company annually...**GIVE EXAMPLES**

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\_\_\_ One regular meeting and one other activity with another Rover Crew annually... **GIVE EXAMPLES**

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\_\_\_ Senior Rovers will provide a leadership role at a minimum of two Section meetings...youth training events or other linking events

**11...TRAINING/LEADERSHIP**

**(Please complete at least 2 requirements out of 4)**

\* \_\_\_ All Advisors to achieve Wood Badge Part 1 during first year.

Scouter: \_\_\_\_\_ Date: \_\_\_\_\_  
Scouter: \_\_\_\_\_ Date: \_\_\_\_\_  
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Scouter: \_\_\_\_\_ Date: \_\_\_\_\_  
Scouter: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_ At least one Advisor to have a Wood Badge Part II or equivalent leadership training...where available.

Scouter: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_ At least one member of the Leadership Team or the Rover Crew to hold a current, recognized first aid qualification and is present at meetings/events.

Scouter: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_ The leadership team or Rover Crew members has the necessary attitude...skills...knowledge and/or training required to conduct programs, or has recruited a skilled resource person(s) with such knowledge to attend the outing/activity.

\_\_\_ The Rover Crew, in consultation with the Advisors, actively identifies and recruits new potential Advisors.

**12...ADMINISTRATION**

**(Please complete at least 4 requirements out of 6)**

\_\_\_ Maintain current and accurate Crew records including attendance and Rover progress records.

\_\_\_ Submit a plan and related budget to the Group Committee for a year's activities. **ATTACH A COPY**

\_\_\_ Maintain appropriate financial records and submit proper financial records and submit proper financial statements to the Group Committee. **ATTACH A COPY OF YOUR FINANCIAL STATEMENT**

\_\_\_ Provide an annual inventory to the Group Committee of all equipment and property controlled by the Crew.

\_\_\_ Ensure a representative from the section leadership team attends at least 90 percent of Group Committee meetings. **LIST NAMES AND DATES OF MEETINGS ATTENDED**

\_\_\_ Participate in Scouts Canada's official fundraisers.