

**SCOUTS CANADA SHINING WATERS COUNCIL  
BOB EDWARDS QUALITY AWARD PROGRAM  
2011 – 2012**



**Bob Edwards Quality Award Program**

The Bob Edwards Quality Award Program is dedicated to the memory of a great Scouter and friend.

Bob was a former youth and adult member and the first Regional Field Executive for Shining Waters Council.

Bob's passion in Scouting was to ensure quality programs for the young people in our movement. Therefore it only seems fitting that the Quality Award Program be named in his memory.

The Bob Edwards Quality Award Program for the 2011-2012 year is intended to compliment other award programs such as the National Quality Award Program and applies to the Scouting year commencing Sept 2011 and runs until April 30<sup>th</sup> 2012. This program is a tool to assist Scouters in enhancing the program they deliver to the youth of our communities. It can help identify and focus on a number of elements that for one reason or another may be missing from your program. The program offers recognition for those groups/sections currently meeting the criteria, while outlining areas that all groups could most likely improve upon.

To qualify for the 2011-2012 Bob Edwards Quality Award Program, the **completed COMMITMENT FORM**, (attached) **must be received post marked no later than December 16<sup>th</sup> 2011**

Your Group will track your performance against the criteria and sign the attached **COMPLETION FORM**, returning it with the **CRITERIA PAGES** along with all other required paperwork, post marked no later than **March 31<sup>st</sup> 2012. NO EXCETPTIONS**

To  
Bob Edwards Quality Award Program  
c/o Scouts Canada  
265 Yorkland BLVD...2<sup>nd</sup> Floor  
Toronto, ON M2J 5C7  
ATTN: Philip Tsang

Electronic copy can e-mail to [Philip@mybaloo.com](mailto:Philip@mybaloo.com)

SCOUTS CANADA SHINING WATERS COUNCIL  
BOB EDWARDS QUALITY AWARD PROGRAM  
COMPANY 2011-2012

COMPLETION CERTIFICATE

The \_\_\_\_\_ Company of \_\_\_\_\_ Group  
(PLEASE PRINT) (PLEASE PRINT)

Hereby certifies that we have met ALL the requirements to achieve the  
Bob Edwards Quality Award

Part of a quality process is to adhere to clear goals and timetables, therefore  
the **COMPLETION CERTIFICATE...CRITERIA PAGES...ALL REQUIRED PAPERWORK**  
**MUST** be received by

Bob Edwards Quality Award Program  
c/o Scouts Canada  
265 Yorkland BLVD...2<sup>nd</sup> Floor  
Toronto, ON M2J 5C7

ATTN: Philip Tsang

Electronic copy can e-mail to [Philip@mybaloo.com](mailto:Philip@mybaloo.com)

Post dated no later than March 31<sup>st</sup> 2012

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Section Leader (Please Print)

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(Group Commissioner Signature)

**SCOUTS CANADA SHINING WATERS COUNCIL  
BOB EDWARDS QUALITY AWARD PROGRAM  
COMPANY 2011-2012**

**SECTION COMMITMENT FORM**

During the 2011-2012 Scouting year,

the \_\_\_\_\_ Company/Group

**PLEASE PRINT**

will complete the Bob Edwards Award Program

to be eligible for the Bob Edwards Quality Award...this commitment form  
**MUST be received by**

**Bob Edwards Quality Award Program  
c/o Scouts Canada  
265 Yorkland BLVD...2<sup>nd</sup> Floor  
Toronto, ON M2J 5C7  
ATTN: Philip Tsang**

**Post dated no later than December 16<sup>th</sup> 2011**

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**SECTION SCOUTER (PLEASE PRINT)**

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**SIGNATURE OF SECTION SCOUTER**

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**DATE**

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**SIGNATURE OF GROUP COMMISSIONER**

**Return to:  
Bob Edwards Quality Award Program  
c/o Scouts Canada  
265 Yorkland BLVD...2<sup>nd</sup> Floor  
Toronto, ON M2J 5C7**

**ATTN: Philip Tsang  
SCOUTS CANADA SHINING WATERS COUNCIL  
BOB EDWARDS QUALITY AWARD PROGRAM  
COMPANY 2011-2012**

Scouts Canada is committed to quality programs therefore, to be eligible to achieve the Bob Edwards Quality Award, Companies must complete **ALL** the compulsory requirements in (\*) and the remaining requirements that stated in each of the 12 Areas...

**1...PROGRAM PLANNING... PLEASE ATTACH COPIES OF YOUR LONG...MEDIUM...SHORT RANGE PLANS AS WELL AS A COPY OF A WEEKLY PROGRAM**

\* \_\_\_ The Leadership Team must have a short-range plan (one month)

\* \_\_\_ The Leadership Team must have a medium-range plan (three months)

\* \_\_\_ The Leadership Team will have a long-range plan (one year)...this plan will reflect the program goals as outlined in BP&P

\* \_\_\_ The Leadership Team will supply a copy of weekly program...this program will show how appropriate safety measures have been incorporated.

**2...OUTDOORS...*Opportunities have been provided for Venturers to participate in outdoor activities as often as possible throughout the year...all activities follow Policies and Accepted Practices as outlined by Camping/Outdoor Activities...Section 10000 BP&P***

**(Please complete at least 2 requirements out of 3)**

\_\_\_ The Company will hold one regular meeting per month outdoors. **GIVE DATES AND ACTIVITIES**

_____	_____
_____	_____
_____	_____
_____	_____

\_\_\_ The Company will hold one week-end outing every two months. **GIVE DATES AND ACTIVITIES**

_____	_____
_____	_____
_____	_____

\_\_\_\_\_

\_\_\_ The Company will spend a total for six nights at camp during the year. **GIVE DATES AND CAMP**

\_\_\_\_\_

\_\_\_\_\_

**3...YOUTH INPUT**

\* \_\_\_ Venturers actively plan and operate the Company program.

\* \_\_\_ The interests...skills and abilities of all youth members are polled and considered.

\* \_\_\_ The youth seek the Advisor's input.

\* \_\_\_ Youth are actively engaged in the creation of their section's Code of Conduct. **ATTACH A COPY OF YOUR SECTION CODE OF CONDUCT**

**4...COMMUNITY SERVICE...*Opportunities are provided for Venturers to participate in community service projects/events.***

\* \_\_\_ The Company will participate in a minimum of three community service projects / events each year. **GIVE DETAILS**

_____	_____
_____	_____
_____	_____

**5...ENVIRONMENTAL AWARENESS...*Opportunities are provided for Venturers to participate in activities which increase their understanding and awareness of their role in preserving the environment...all activities are conducted in a manner that reflects appropriate environmental awareness and "leave no trace" principles.***

\* \_\_\_ The Venturers will do at least one project / activity annually. **PROVIDE A SHORT WRITE UP ON PROJECT / ACTIVITY**

\_\_\_\_\_  
\_\_\_\_\_

**6...SPIRITUAL EMPHASIS...***Spiritual emphasis is regularly incorporated throughout the program...examples may include but are not limited to...*

**(Please complete at least 1 requirement out of 2)**

\_\_\_ Opening and closing Ceremonies, use of Promise Law, Motto, Scouts Own...Scouters' Five.

\_\_\_ Religion in Life or Spirituality Award Programs

**7...FAMILY / PARENTAL INVOLVEMENT...***Opportunities are provided for family/parent involvement with adherence to National Screening Guidelines for Parental Involvement.*

\* \_\_\_ The Company will involve their families in a minimum of one event annually.

\_\_\_\_\_  
\_\_\_\_\_

\* \_\_\_ Regular communication occurs to inform parents of program plans through contacts such as meetings, phone calls, emails, calendars, newsletters...etc. **ATTACH A COPY OF YOUR NEWSLETTER**

**8...MEMBERSHIP/RETENTION/GROWTH**

**(Please complete at least 2 requirements out of 3)**

\* \_\_\_ No youth who is willing to subscribe to the Promise...Law...Motto is denied membership...Scouts Canada does not want any waiting lists or youth turned away due to financial constraints.

\_\_\_ The Company President or designate personally invites Venturers back at the beginning of each year. **PROVIDE EXAMPLES OF HOW YOUR GROUP DOES THIS**

\_\_\_ Those not returning at any time of the year are contacted by the Group Commissioner or Service Scouter to determine the reason why.

\_\_\_ One activity per year focuses on increasing membership. **GIVE EXAMPLE**

\_\_\_\_\_  
\_\_\_\_\_

**9...LINKING...***Unless distance/isolation prohibits...opportunities are provided for Venturers to interact with Scouts and Rovers...with the minimum being:*

**(Please complete at least 2 requirements out of 3)**

\_\_\_ one regular meeting and one other activity with a Scout Troop annually...**GIVE EXAMPLES**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_ One regular meeting and one other activity with a Rover Crew annually where possible... **GIVE EXAMPLES**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_ Senior Venturers of advancement age have at least one other opportunity to interact with a Rover Crew

**10...BADGE/AWARD PROGRAM**

\* \_\_\_ The program provides individual Venturers with regular opportunities to engage in and complete requirements of the Venturer badge/award system...including the Queen's Venturer Award...the Amory Adventure Award and the Duke of Edinburgh Award.

**11...TRAINING/LEADERSHIP**

**(Please complete at least 2 requirements out of 4)**

\* \_\_\_ All Advisors to achieve Wood Badge Part 1 during first year.

Scouter: \_\_\_\_\_ Date: \_\_\_\_\_

Scouter: \_\_\_\_\_ Date: \_\_\_\_\_

Scouter: \_\_\_\_\_ Date: \_\_\_\_\_

Scouter: \_\_\_\_\_ Date: \_\_\_\_\_

Scouter: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_ At least one Advisor to have a Company Wood Badge Part II.

Scouter: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_ At least one member of the Leadership Team or the Venturer Company to hold a current, recognized first aid qualification and is present at meetings/events.

Scouter: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_ The leadership team has the necessary attitude, skills, knowledge and/or training required to conduct programs, or has recruited a skilled resource person(s) with such knowledge to attend the outing/activity.

\_\_\_ Youth members (activity leaders...Scouters-in-Training... etc) are included as part of the leadership team.

## 12...ADMINISTRATION

**(Please complete at least 2 requirements out of 5)**

\_\_\_ Maintain current and accurate Company records including attendance and Venturer progress records.

\_\_\_ Submit a plan and related budget to the Group Committee for a year's activities. **ATTACH A COPY**

\_\_\_ Maintain appropriate financial records and submit proper financial records and submit proper financial statements to the Group Committee. **ATTACH A COPY OF YOUR FINANCIAL STATEMENT**

\_\_\_ Provide an annual inventory to the Group Committee of all equipment and property controlled by the Company.

\_\_\_ Ensure a representative from the section leadership team attends at least 90 percent of Group Committee meetings. **LIST NAMES AND DATES OF MEETINGS ATTENDED**