

**SCOUTS CANADA SHINING WATERS COUNCIL  
BOB EDWARDS QUALITY AWARD PROGRAM  
2011 – 2012**



**Bob Edwards Quality Award Program**

The Bob Edwards Quality Award Program is dedicated to the memory of a great Scouter and friend.

Bob was a former youth and adult member and the first Regional Field Executive for Shining Waters Council

Bob's passion in Scouting was to ensure quality programs for the young people in our movement. Therefore it only seems fitting that the Quality Award Program be named in his memory.

The Bob Edwards Quality Award Program for the 2011-2012 year is intended to compliment other award programs such as the National Quality Award Program and applies to the Scouting year commencing Sept 2011 and runs until April 30<sup>th</sup> 2012. This program is a tool to assist Scouters in enhancing the program they deliver to the youth of our communities. It can help identify and focus on a number of elements that for one reason or another may be missing from your program. The program offers recognition for those groups/sections currently meeting the criteria, while outlining areas that all groups could most likely improve upon.

To qualify for the 2011-2012 Bob Edwards Quality Award Program, the **completed COMMITMENT FORM**, (attached) **must be received post marked no later than December 16<sup>th</sup> 2011**

Your Group will track your performance against the criteria and sign the attached COMPLETION FORM, returning it with the **CRITERIA PAGES** along with all other required paperwork, post marked no later than **March 31<sup>st</sup>, 2012. NO EXCEPTIONS**

To  
Bob Edwards Quality Award Program  
Scouts Canada  
265 Yorkland BLVD...2<sup>nd</sup> Floor  
Toronto, ON M2J 5C7  
ATTN: Philip Tsang

**SCOUTS CANADA SHINING WATERS COUNCIL  
BOB EDWARDS QUALITY AWARD PROGRAM  
COLONY 2011 – 2012**

**COMPLETION CERTIFICATE**

The \_\_\_\_\_ Colony of \_\_\_\_\_ Group  
**(PLEASE PRINT)** **(PLEASE PRINT)**

Hereby certifies that we have met **ALL** the requirements to achieve the  
Bob Edwards Quality Award

**Part of a quality process is to adhere to clear goals and timetables, therefore  
the COMPLETION CERTIFICATE...CRITERIA PAGES...ALL REQUIRED PAPERWORK  
MUST be received by**

**Bob Edwards Quality Award Program  
c/o Scouts Canada  
265 Yorkland BLVD...2<sup>nd</sup> Floor  
Toronto, ON M2J 5C7**

**ATTN: Philip Tsang**

**Electronic copy can e-mail to [Philip@mybaloo.com](mailto:Philip@mybaloo.com)**

**Post dated no later than March 31<sup>st</sup> 2012**

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**Section Leader (Please Print)**

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**(Group Commissioner Signature)**

**SCOUTS CANADA SHINING WATERS COUNCIL  
BOB EDWARDS QUALITY AWARD PROGRAM  
COLONY 2011-2012**

**SECTION COMMITMENT FORM**

During the 2011-2012 Scouting year,

the \_\_\_\_\_ Colony/Group

**PLEASE PRINT**

will complete the Bob Edwards Award Program

to be eligible for the Bob Edwards Quality Award...this commitment form  
**MUST be received by**

**Philip Tsang**

**Post dated no later than December 16<sup>th</sup> 2011**

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**SECTION SCOUTER (PLEASE PRINT)**

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**SIGNATURE OF SECTION SCOUTER**

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**DATE**

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**SIGNATURE OF GROUP COMMISSIONER**

**Return to:  
Bob Edwards Quality Award Program  
Scouts Canada  
265 Yorkland BLVD...2<sup>nd</sup> Floor  
Toronto, ON M2J 5C7  
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**SCOUTS CANADA SHINING WATERS COUNCIL  
BOB EDWARDS QUALITY AWARD PROGRAM  
Colony 2011-2012**

Scouts Canada is committed to quality programs therefore, to be eligible to achieve the Bob Edwards Quality Award, Colonies must complete **ALL** the compulsory requirements in (\*) and the remaining requirements that stated in each of the 12 Areas...

**1...PROGRAM PLANNING... PLEASE ATTACH COPIES OF YOUR LONG...MEDIUM...SHORT RANGE PLANS AS WELL AS A COPY OF A WEEKLY PROGRAM**

\* \_\_\_ The Leadership Team must have a short-range plan (one month)

\* \_\_\_ The Leadership Team must have a medium-range plan (three months)

\* \_\_\_ The Leadership Team will have a long-range plan (one year)...this plan will reflect the program goals as outlined in BP&P

\* \_\_\_ The Leadership Team will supply a copy of weekly program...this program will show how appropriate safety measures have been incorporated.

**2...OUTDOORS...*Opportunities are provided for Beavers to participate in outdoor activities...all activities follow Policies and Accepted Practices as outlined by Camping /Outdoor Activities...Section 10000...BP&P***

**(Please complete at least 2 requirements out of 3)**

\_\_\_ The Colony must hold one regular outdoor meeting per month or 10 regular meetings outdoors per year.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_ The Colony must do one week-end outing every two months

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_ The Colony will spend one night at camp and/or sleepover annually.

**3... YOUTH INPUT**

\* \_\_\_ Beavers are regularly consulted and participate, when and where appropriate, in program planning and delivery.

\* \_\_\_ Lodges are used to deliver activities to different aged members which reflects their skills/interests...

\* \_\_\_ Youth are actively engaged in the creation of their Code of Conduct. **(Attach your section code of conduct)**

**4...ENVIRONMENTAL AWARENESS...*Opportunities must be provided for Beavers to participate in activities which increase their understanding and awareness of their role in preserving the environment...all activities must be conducted in a manner that reflects appropriate environmental awareness and "leave no trace" principles.***

\* \_\_\_ The Colony will participate in one project/activity annually. **Attach a short write up on your project.**

**5...SPIRITUAL EMPHASIS...*Spiritual Emphasis is regularly incorporated throughout the program...examples may include but are not limited to: SHOW EXAMPLES***

**(Please complete at least 2 requirements out of 3)**

- \_\_\_ Opening & Closing Ceremonies
- \_\_\_ Use of Promise
- \_\_\_ Law & Motto...Scouts Own...Scouters' Five

**6...FAMILY / PARENT INVOLVEMENT...*Opportunities are provided for family/parent involvement with***

**adherence to National Screening Guidelines for Parental Involvement**

\* \_\_\_ The Colony should involve their families in a minimum of two events annually.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_ Regular communication must occur to inform parents of program plans through contacts such as meetings, phone calls, emails, calendars, newsletters...etc.

**ATTACH A COPY OF YOUR NEWSLETTER**

**7...MEMBERSHIP / RETENTION / GROWTH**

**(Please complete at least 2 requirements out of 4)**

\_\_\_ No youth who is willing to subscribe to the Promise, Law, Motto is denied membership...Scouts Canada does not want any waiting lists or youth turned away due to financial constraints.

\_\_\_ Contact Leader or designate personally invites Beavers back at the beginning of each year. **PROVIDE EXAMPLES OF HOW YOUR GROUP DOES THIS**

\_\_\_ Those not returning at any time of the year are contacted by the Group Commissioner or Service Scouter to determine the reason why.

\_\_\_ One activity per year focuses on increasing membership. **GIVE EXAMPLE**

\_\_\_\_\_

**8...LINKING...Unless distance/isolation prohibits, opportunities are provided for Beavers to interact with Cubs...with the minimum being**

**(Please complete at least 2 requirements out of 3)**

\_\_\_ one regular meeting and one other activity with a Cub Pack annually...**GIVE EXAMPLES**

\_\_\_\_\_

\_\_\_ Senior Beavers of swimming –up age have at least one other opportunity to interact with a Cub Pack.

\_\_\_ Keo is utilized as part of the leadership team.

**9...COMMUNITY SERVICE...Opportunities are provided for Beavers to participate in community service projects/events.**

\* \_\_\_ The colony will participate in a minimum of one community service project / event each year. **GIVE DETAILS**

\_\_\_\_\_

**10...TRAINING / LEADERSHIP**

**(Please complete at least 3 requirements out of 5)**

\* \_\_\_ All Leaders to achieve Wood Badge Part 1 during first year.

Scouter: \_\_\_\_\_ Date: \_\_\_\_\_  
Scouter: \_\_\_\_\_ Date: \_\_\_\_\_  
Scouter: \_\_\_\_\_ Date: \_\_\_\_\_  
Scouter: \_\_\_\_\_ Date: \_\_\_\_\_  
Scouter: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_ At least one Scouter to have a Colony Wood Badge Part II.

Scouter: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_ At least one member of the Leadership Team to hold a current, recognized first aid qualification and is present at meetings/events.

Scouter: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_ Youth members (activity leaders...Scouters in Training...Keo...etc...are included as part of the leadership team

\_\_\_ Training is provided to assist Keo in fulfilling the position.

**11...ADMINISTRATION**

**(Please complete at least 3 requirements out of 5)**

\_\_\_ Maintain current and accurate Colony records including attendance.

\_\_\_ Submit a plan and related budget to the Group Committee for a year's activities. **ATTACH A COPY OF THE BUDGET**

\_\_\_ Maintain appropriate financial records and submit proper financial records and statements to the Group Committee. **ATTACH A COPY OF YOUR FINANCIAL STATEMENT**

\_\_\_ Provide an annual inventory to the Group Committee of all equipment and property controlled by the Colony

\_\_\_ Ensure a representative from the section leadership team attends at least 90 percent of Group Committee meetings. **LIST NAMES AND DATES OF MEETINGS ATTENDED**